

**MINUTES**  
NORCAL HUNTER JUMPER ASSOCIATION  
Board Meeting 2018/4  
June 11, 2018

Meeting commenced at 4:08pm

I. ROLL CALL:

- A. Present: Archer, Borges, Buckley, Corbridge, Kalember, Lambert, Lampton, Runk, Smith
- a. Absent: Geffken, Hayes, Kuba, Orlin, Rattigan
- b. Also present: P. Fackrell
- c. Lampton issued a reminder to the board that recording the board meetings in any manner is prohibited.

II. MINUTES April 23 Meeting

- a. [See Minutes](#)
  - i. Lampton noted that the meeting minutes from the April 23 meeting are now posted on the drive, and reminded the board to notify Wasserman if they note any changes that need to be made.

III. FINANCIAL REPORT (Wasserman)

- a. Financial Documents now available online ([See Financials](#))
  - i. Financial report delivered by Wasserman in Geffken's absence. Wasserman noted no dramatic changes since the April meeting. Wasserman reminded the board that there is still a need for top-tier sponsors which is reflected by the decrease in the Special Programs income versus 2017, adding that NorCal Medal Finals sponsorship had increased slightly since the last meeting.

IV. NEW BUSINESS

- a. Vote to adopt final version of By-laws (Lampton)
  - i. Lampton noted that the version of the Bylaws that was voted on and passed by the board at the April meeting was not in fact the final version of the bylaws. Lampton noted that the final version of the Bylaws, which was emailed to all board members on May 30, 2018, included two major differences from the version that was voted on it April.
    - 1. The final version requires only the signature of the Secretary to enact the Bylaws
    - 2. The final version requires a majority board vote to amend the bylaws versus a unanimous vote

- ii. MOTION: Adopt final version of the Bylaws as written. Seconded and passed.
- b. NorCal meeting minutes to be made public (Lampton)
  - i. Lampton noted recent requests by membership to view board meeting minutes. Lampton proposed to publish the meeting minutes on the website once they are approved by the board, starting with the meetings from the January 14, 2018 meeting. Lampton noted that this is standard practice and that Polly Hey approves of this.
  - ii. MOTION: All meeting minutes to be posted on the NorCal website once approved by Board, beginning with January 14, 2018 Minutes. Seconded and Passed.
- c. How to handle requests for other documents?
  - i. Lampton noted that there been member requests made to view NorCal's Financial reports. Board members concurred that documents should be made available to the membership. Smith proposed idea to draw up some sort of disclaimer that would accompany said documents, reminding the membership that the documents are not to be shared with non-members. Lampton noted that she will contact Hey to draft said disclaimer. Vote on disclaimer and process for document distribution scheduled for the next meeting.
- d. Board Member meeting attendance (Lampton)
  - i. Lampton referenced current issue with board member attendance, stating that at present at least two board members have had 3 absences, not including the current meeting. Lampton read Article III, Section 7 from the Rulebook, outlining the rules for board member attendance. Board members discussed the importance of board meeting attendance as well as board member participation in between meetings. Lampton noted that the attendance reminder letters should continue to be sent and it was suggested that attendance should be revisited at the next meeting to examine if the problem still persists.
- e. Proposed change to qualification process for the NorCal Junior Medal (Archer/Sereni)
  - i. Archer noted that he had been contacted by various members expressing concerns about the lack of opportunities to qualify for the NorCal Junior Medal. Lampton read an email from NorCal trainer Matt Sereni indicating his concern over said matter and suggesting a change to the qualification process. Additional board members noted that they had been contacted

with similar concerns regarding the Pony Medal. Wasserman compared the number of riders currently qualified for the Junior and Pony riders with regards to the numbers qualified at this point in 2017.

- ii. MOTION: Reduce the number of points to qualify for the NorCal Junior Medal Finals from five (5) to three (3) and change the qualification requirement for the NorCal Pony Medal Finals to mirror that of the Senior Finals, allowing riders to qualify by completing the course in a qualifier. Seconded and passed. Rule effective immediately through the end of the 2018 qualifying season.
- iii. Lampton noted that an email will be sent to all active members notifying them of the rule change, and added that a follow-up email will be scheduled for NorCal trainers adding important information regarding the upcoming Finals.
- f. Lifetime Achievement Award Nomination: Sally Hudson (Lampton/Sereni)
  - i. Lampton noted that NorCal trainer Matt Sereni has nominated Sally Hudson for the Lifetime Achievement Award. Lampton reminded the board that the vote for the 2018 Lifetime Achievement Award will take place at the November meeting. Lampton added a reminder to board members to please encourage anyone to email further nominations to Wasserman before the November meeting.

## V. OLD BUSINESS

- a. Review Options for new NorCal Champion & Reserve Ribbons for 2019 & Beyond (Lampton)
  - i. Lampton noted that she will mail ribbons to Runk so that both Runk and Wasserman can show various board members the sample ribbons before a final decision is made on a new ribbon format for 2019 and beyond.

## VI. COMMITTEES

- 1. Banquet (Rattigan)
- 2. Elections (Runk)
- 3. Publicity (Kuba)
  - a. Archer noted and Ryan Polli have designed a simple print ad for placement in various magazines, promoting NorCal and the upcoming Medal Finals. Wasserman confirmed that no applications were submitted for the social media intern position advertised by NorCal last month. Archer proposed hiring a professional public relations person to manage

social media in the upcoming months. Lampton and Archer noted that they will contact

4. Fundraising (Geffken)
  - a. Wasserman reiterated the need for top-tier sponsors.
5. Lobbying/Liaison (Kalember)
  - a. Kalember gave update regarding recent Zone 10 proceedings and answered questions from various board members.
6. Medal Finals (Runk)
  - a. Buckley confirmed that many of the medal finals prizes have been ordered. Runk noted that he has contacted both Ryan Polly (Applehead Design) and Sara Nastri (WPE) regarding deadlines for the medal finals.
7. Rules (Runk)
  - a. Runk confirmed that the rules will be updated based on the vote during this meeting regarding the changes to the NorCal Pony and Junior Medals.
8. Show Standards (Lampton)
  - a. Lampton confirmed that Kalember will be taking over as Show Standards Chair.
9. Special Events
  - a. Clinic (Hayes)
    - i. Lampton noted that Mandy Porter is confirmed as this year's clinician and added that a clinic advertisement was included in the last bulletin.
  - b. Eq Classics (Smith)
    - i. Smith confirmed that she will be the NorCal liaison for the Equitation Classics.
  - c. Jumper Teams (Archer/Borges)
    - i. Archer and Borges confirmed that they will discuss a new program to replace the Jumper Teams for 2019 and beyond.
10. Technology (Lampton)

## VII. CLOSING

- a. Lampton reminded the board that the rulebook will be updated and posted on the website with the new specs for the NorCal Junior and Pony Medals by the week's end. Lampton added that an email will be sent to the membership noting these changes and board members can also share this information to help spread the word.

## VIII. DATE & LOCATION OF NEXT MEETING

- a. August 27, 2018
- b. Dial-In Information
  - i. Join from a computer or smartphone using:
    1. PC, Mac, Linux, iOS or Android:  
<https://zoom.us/j/703594322?pwd=OYYJFT11QxU>  
Password: 2345
  - ii. Or join using your Telephone:
    1. US: +1 669 900 6833 or +1 408 638 0968  
Meeting ID: 703 594 322

Meeting adjourned at 5:33 pm